

Recreational Coordinator
Camp Mercer

Full-time
Seasonal

Summary

The Camp Mercer Recreational Leader has an understanding of challenges faced by homeless children and wants to dedicate their summer to alleviating those challenges. They serve as a role model, an advisor, a confidant, and a supervisor to the campers. The Recreational Coordinator plans, promotes and coordinates activities for campers. This position is also responsible for participant safety. The Camp Mercer Recreational Counselor partners with camp staff in creating a safe, fun and educational experience and active devotion to the well being and happiness of each camper. The Recreational Coordinator creates strong relationships with corporate partners, donors and local businesses to provide high level activities within our restricted budget. Uses common sense and good judgment to significantly impact camper experience.

Job Essential Functions:

- Attend and complete pre-camp orientation and all staff meetings
- Plan and conduct recreational activities for campers ages 5-15 including crafts, sports, outdoor recreation, games, corporate/foundation sponsored camp events
- Delegate tasks to volunteers/interns in regards to recreational activities
- Prepare facility (field, rooms, etc.) for planned events
- Ensure facility is maintained and safety procedures are followed
- Monitor recreational events
- Order and maintain sporting equipment (balls, bats, equipment, etc.)
- Train staff to conduct events and safety procedures
- Monitor time and maintain schedule
- Active and enthusiastic participation in leading all camp program activities
- Enforce and follow all safety guidelines
- Know, understand and follow emergency summer camp procedures
- Other duties as assigned

Competencies:

- Empathy
- Project Management
- Organizational and Planning
- Leadership
- Camper Focused
- Problem Solving

- Energetic and Enthusiastic
- Communication Proficiency

Requirements:

- At least 18 years of age
- Previous camp or teaching experience preferred
- Compassion for vulnerable families

Physical Demands and Work Environment

- Ability to lead and participate in all camp activities
- Ability to lift up to 40 lbs.
- Ability to kneel, stoop, bend, walk, stand, climb, reach and sit
- Close vision, distance vision, depth perception and ability to adjust focus
- Exposed to weather conditions prevalent at the time
- Exposed to outdoors, trees, grass, dust and dirt

HomeFront is an equal opportunity/affirmative action employer