

Operations Supervisor
Camp Mercer

Full-time
Seasonal

Summary

Camp Mercer's Operations supervisor utilizes a trauma informed care approach to walk alongside campers and staff. They have an understanding of barriers faced by homeless children and want to dedicate their summer to help campers work through them. They serve as a role model, an advisor, a confidant, and a supervisor to the campers and staff. The operations supervisor works closely with the head supervisor to ensure all camp operations run smooth and that staff have everything they need to succeed. They are able to stay calm during stressful situations and are able to coach staff in a fast paced environment. The operations supervisor partners with camp staff in creating a safe, fun and educational experience and active devotion to the well-being and happiness of each camper. They also use common sense and good judgment to significantly impact camper experience.

Job Essential Functions:

- Attend/lead pre-camp orientation and all staff meetings
- Active participant in the planning and execution of camp schedule
- Ensuring camp policy and procedures are followed by staff
- Lead staff with actions and words to ensure camp goals are met
- Ongoing communication with all staff
- Delegate tasks to staff as needed
- Prepare facility (field, rooms, etc.) for planned events
- Ensure facility is maintained and safety procedures are followed
- Assist in monitoring all camp activities
- Monitor time and maintain schedule
- Active and enthusiastic participation in leading all camp program activities
- Enforce and follow all safety guidelines
- Know, understand and follow emergency summer camp procedures
- Other duties as assigned

Competencies:

- Patience
- Compassionate
- Camper focused
- Project Management
- Organizational and Planning
- Leadership

- Problem Solving
- Energetic and Enthusiastic
- Communication Skills

Requirements:

- At least 21 years of age
- Previous camp or teaching experience preferred
- Compassion for vulnerable families

Physical Demands and Work Environment

- Ability to lead and participate in all camp activities
- Ability to lift up to 40 lbs.
- Ability to kneel, stoop, bend, walk, stand, climb, reach and sit
- Close vision, distance vision, depth perception and ability to adjust focus
- Exposed to weather conditions prevalent at the time
- Exposed to outdoors, trees, grass, dust and dirt

HomeFront is an equal opportunity/affirmative action employer