

# VISTA Assignment Description (VAD) Template

**Title:** HomeFront Summer Camp Facilities VISTA

**Sponsoring Organization:** HomeFront

**Project Name:**

**Project Number:** 21VS245869

**Project Period:** 06/13/2022 – 08/19/2022

**Site Name (if applicable):**

**Focus Area(s)**

**Primary:**

**Secondary:**

**Note:**

*If your VAD is not accepted, the State Office will note the reason(s) why here.*

## VISTA Assignment Objectives and Member Activities

**Goal of the Project:** For many years, HomeFront has run Camp Mercer, a day camp that serves children and youth from low opportunity families. We create a safe, welcoming environment, while giving them a summer of social, intellectual, and personal enrichment. We anticipate running a 2022 summer program with as much in-person interaction as the pandemic will permit. The Summer Camp Facilities VISTA will be a critical part of bringing the Summer Camp to life by providing essential operational assistance to ensure Camp runs smoothly.

Camp Mercer's Facilities VISTA utilizes a trauma informed care approach to walk alongside campers. They understand barriers faced by children experiencing homelessness and want to dedicate their summer to help campers work through them. They serve as a role model, an advisor, a confidant, and a supervisor to the campers. The Facilities VISTA oversees everything facility related. Including but not limited to, setup, cleanup, ensuring an adequate amount of camp supplies, building safety, minor repairs and storage of all camp supplies. The Facilities VISTA partners with other camp staff in creating a safe, fun, and educational experience and active devotion to the well-being and happiness of each camper. They are a team player and are willing to do what is needed to ensure camp runs smoothly, utilizing common sense and good judgment to significantly impact camper experience.

### **Objective of the Assignment (06/13/2022 – 06/24/2022)**

Collaborate with fellow team members to prepare for an eight week day camp

#### **Member Activities:**

1. Collaborate with a team to prepare for Camp Mercer 2022
  - a. Prepare facility for Camp, including safety precautions and gathering/storing camp supplies
  - b. Bond with other camp staff in order to form a strong, close team
  - c. Learn and utilize best practices for walking alongside children utilizing a trauma informed care approach
  - d. Familiarize themselves with and adhere to HomeFront and Camp Mercer policies and procedures

**Objective of the Assignment (06/27/2022 – 08/19/2022)**

Provide a safe, welcoming, and supportive summer enrichment experience for children who are currently experiencing homelessness.

**Member Activities:**

1. Oversee all things facility related and all camp setup and cleanup
  - a. Utilize trauma informed care when interacting with campers and other staff
  - b. Strive to handle all conflicts with patience, compassion, and consistency
  - c. Fix minor repairs as needed
  - d. Setup/breakdown breakfast, lunch and afternoon snack
  - e. Ensure facility is completely cleaned up at the end of each day and ready for the following camp day
  - f. Ensure facility is safely maintained and safety procedures are followed
  - g. Assist Recreation VISTA in preparing facility (field, rooms, tech equipment, etc.) for planned events
  - h. Assist Recreation VISTA in ordering and maintaining sporting equipment (balls, bats, equipment, etc.)